# **Exhibit 300: Capital Asset Summary**

# Part I: Summary Information And Justification (All Capital Assets)

#### Section A: Overview & Summary Information

**Date Investment First Submitted: 2009-06-30** 

**Date of Last Change to Activities:** 

Investment Auto Submission Date: 2012-02-29

Date of Last Investment Detail Update: 2012-02-29

Date of Last Exhibit 300A Update: 2012-08-15

Date of Last Revision: 2012-08-15

**Agency:** 010 - Department of the Interior **Bureau:** 00 - Agency-Wide Activity

Investment Part Code: 01

Investment Category: 00 - Agency Investments

1. Name of this Investment: E-DOI - NBC FMLoB Shared Service Provider

2. Unique Investment Identifier (UII): 010-000000392

Section B: Investment Detail

1. Provide a brief summary of the investment, including a brief description of the related benefit to the mission delivery and management support areas, and the primary beneficiary(ies) of the investment. Include an explanation of any dependencies between this investment and other investments.

The NBC Financial Management Line of Business (FMLoB) is one of the four government Shared Service Providers (SSP) selected by OMB to offer financial management solutions to the federal community. The mission of the NBC FMLoB is to offer comprehensive and cost effective financial and business management solutions to non-DOI federal agencies. We accomplish this mission by delivering two core financial systems, CGI-Federal Momentum Financials & Oracle Federal Financials. The NBC provides a full spectrum of services related to federal financial management, including hosting, application management, functional and technical support, conversion, implementation, quality assurance, interface and report development, project management, helpdesk support, audit support, security and training. The NBC FMLoB services and staff of federal financial management and information technology experts help our customer agencies meet federal financial management mandates, particularly FFMIA, FMFIA and A-123. Customer agencies benefit from these services and by sharing in costs with other customers. In addition to helping customers meet their financial management processing needs and federal requirements, the NBC FMLoB offers related value-added services such as eTravel, procurement, asset management and data warehousing, augmenting the benefits of using the NBC as a shared service provider. This investment is not dependent upon other investments reported by the Department of the Interior.

2. How does this investment close in part or in whole any identified performance gap in support of the mission delivery and management support areas? Include an assessment of the program impact if this investment isn't fully funded.

As the federal deficit increases and agency appropriations decrease, federal agencies are increasingly in need of a cost-effective and well-performing solution to meet their federal financial management needs. Since the inception of the NBC FMLoB, our customers have benefited from the NBC's federal financial management expertise and economies of scale by sharing licensing, hosting, functional and technical support, security and audit costs with other NBC customers. Many of our Oracle Federal Financials and Momentum Financial customers are small federal agencies with limited staff possessing financial management and/or information technology expertise and even more limited funding. These agencies simply do not have the resources to house a data center and maintain an IT system operations and accounting staff. By subscribing to the NBC FMLoB's comprehensive financial management services, our customers can focus on their agency missions because their financial management needs are taken care of by the NBC. In this way, the NBC FMLOB program helps to close the gap in keeping financial management systems costs low and while assuring federal agency compliance with mandates for federal financial management practices.

3. Provide a list of this investment's accomplishments in the prior year (PY), including projects or useful components/project segments completed, new functionality added, or operational efficiency achieved.

In FY2011, the NBC FMLoB: 1. completed implementation of the 1 new Oracle Federal Financials (OFF) client acquired in FY10 (new customers in prior years: FY2010: 1 FY09: 0, FY08: 2, FY07: 3 FY06: 3); 2. completed migration of the final non-DOI FFS customer to Momentum Financials (go-live October 1, 2010); 3. executed comprehensive customer service initiatives; 4. met or exceeded all quarterly performance metrics targets; 5. continued project activities for Oracle Federal Financials R12 upgrade; activities include implementing sub-ledger accounting; 6. moved remaining OFF customer from a standalone environment to the NBC OFF shared instance; and 7. made a business decision to terminate the Momentum Financials product line by December 31, 2012.

4. Provide a list of planned accomplishments for current year (CY) and budget year (BY).

Current Year (CY2012) planned accomplishments: 1. upgrade to Oracle Federal Financials (OFF) version R12 in Feb 2012; 2. move OFF to the Interior Franchise Fund; 3. focus on improved operational efficiencies and reduced costs; 4. terminate Momentum Financials product line, assisting remaining Momentum customers in transitioning to their new shared service provider; 5. implement a new NBC customer on OFF 6. migrate a current NBC Momentum customer to OFF. Budget Year (BY2013) planned accomplishments: 1. complete termination of Momentum Financials, finalizing customer departures and system shutdown; 2. implement government mandate "Do Not Pay"; 3. implement government mandate "Internet Payment Platform"; 4. implement interface to the new eTravel 2 system (GSA's selection of new eTravel system planned for 2012).

5. Provide the date of the Charter establishing the required Integrated Program Team (IPT) for this investment. An IPT must always include, but is not limited to: a qualified fully-dedicated IT program manager, a contract specialist, an information technology specialist, a security specialist and a business process owner before OMB will approve this program investment budget. IT Program Manager, Business Process Owner and Contract Specialist must be Government Employees.

2011-08-03

### Section C: Summary of Funding (Budget Authority for Capital Assets)

1.

Table I.C.1 Summary of Funding									
	PY-1 & Prior	PY 2011	CY 2012	BY 2013					
Planning Costs:	\$0.0	\$0.0	\$0.0	\$0.0					
DME (Excluding Planning) Costs:	\$1.2	\$0.0	\$0.0	\$0.0					
DME (Including Planning) Govt. FTEs:	\$0.0	\$0.0	\$0.0	\$0.0					
Sub-Total DME (Including Govt. FTE):	\$1.2	0	0	0					
O & M Costs:	\$109.4	\$23.5	\$22.2	\$10.2					
O & M Govt. FTEs:	\$34.5	\$4.5	\$5.8	\$4.0					
Sub-Total O & M Costs (Including Govt. FTE):	\$143.9	\$28.0	\$28.0	\$14.2					
Total Cost (Including Govt. FTE):	\$145.1	\$28.0	\$28.0	\$14.2					
Total Govt. FTE costs:	\$34.5	\$4.5	\$5.8	\$4.0					
# of FTE rep by costs:	343	36	36	25					
Total change from prior year final President's Budget (\$)		\$0.4	\$3.1						
Total change from prior year final President's Budget (%)		1.50%	12.50%						

# 2. If the funding levels have changed from the FY 2012 President's Budget request for PY or CY, briefly explain those changes:

Funding levels have changed to account for a shift in customer base for the federal agencies using NBC FMLoB shared financial management services. NBC FMLoB acquired 2 new OFF customers who will pay approximately \$2M to implement. One Momentum and 1 OFF will depart the NBC in BY12. Costs for CY2011, BY2012, and BY2013 were rebaselined in Aug 2011 to reflect these changes in customer base. BY13 and beyond costs will be lower due to the termination of Momentum Financials by Dec 31, 2012.

#### Section D: Acquisition/Contract Strategy (All Capital Assets)

	Table I.D.1 Contracts and Acquisition Strategy										
Contract Type	EVM Required	Contracting Agency ID	Procurement Instrument Identifier (PIID)	Indefinite Delivery Vehicle (IDV) Reference ID	IDV Agency ID	Solicitation ID	Ultimate Contract Value (\$M)	Туре	PBSA ?	Effective Date	Actual or Expected End Date
Awarded	1406	INN08PD1013 4	INN08PC10449	1406							
Awarded	1406	<u>INN10PD1809</u> <u>8</u>	INN08PC10449	1406							
Awarded	1406	<u>IND09PD7690</u> <u>3</u>	GS35F0406L	4730							
Awarded	1406	<u>IND09PD7648</u> <u>1</u>	GS35F4797H	4730							
Awarded	1406	IND08PD7621 1	GS06F0364Z	4730							
Awarded	1406	<u>IND11PD4017</u> <u>5</u>	GS35F4543G	4730							
Awarded	1406	INDNBCA0900 <u>1</u>	GS35F5362H	4730							
Awarded	1406	IND12PB5101 <u>3</u>	INN10PA00005	1406							
Awarded	1406	IND11PD4000 <u>5</u>	GS35F0153M	4730							
Awarded	1406	<u>IND11PD4005</u> <u>7</u>	GS35F0006P	4730							
Awarded	1406	IND11PX4027 8									

# 2. If earned value is not required or will not be a contract requirement for any of the contracts or task orders above, explain why:

The majority of the contracts listed in the Contracts Table are for software licenses, software maintenance, hardware, and infrastructure (for example, IND11PD4005 for Oracle licenses & maintenance). Earned value cannot apply to contracts of this nature. There are also multiple on-site software support contracts to perform daily operational duties and again, earned value is not appropriate in these instances. The remaining contracts are for implementation services. The contractors that provide implementation services use standard project management

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practices through the lifecycle of the projects. Earned value is one such "best practice", although this may not necessarily be written into the contract as a requirement. Such contracts, for example, IND11PD18919 and INN10PD18416 for implementation services, are performance based. The NBC is moving towards requiring earned value in all contract awards for which EVM is appropriate. The most common use of EVM for FMLoB contracts would be for implementation services and for any future DME work.

# **Exhibit 300B: Performance Measurement Report**

**Section A: General Information** 

# **Date of Last Change to Activities:**

Section	R·	Project	Execution	Data

	Table II.B.1 Projects									
Project ID Project Project Project Project Project Project Start Date Completion L										
NONE										
Activity Summary										

	Roll-up of Information	on Provided in Lowest L	evel Child Activities	
				100

Project ID	Name	Total Cost of Project Activities (\$M)	End Point Schedule Variance (in days)	End Point Schedule Variance (%)	Cost Variance (\$M)	Cost Variance (%)	Total Planned Cost (\$M)	Count of Activities
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NONE

Key Deliverables									
Project Name	Activity Name	Description	Planned Completion Date	Projected Completion Date	Actual Completion Date	Duration (in days)	Schedule Variance (in days)	Schedule Variance (%)	

NONE

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## Section C: Operational Data

	Table II.C.1 Performance Metrics									
Metric Description	Unit of Measure	FEA Performance Measurement Category Mapping	Measurement Condition	Baseline	Target for PY	Actual for PY	Target for CY	Reporting Frequency		
Annual Assurance Statement on Management Controls over Financial Reporting identifies no material weakness for Oracle Federal Financials and Momentum Financials	number	Mission and Business Results - Management of Government Resources	Under target	2.000000	0.000000	0.000000	0.000000	Semi-Annual		
Customers who are overall satisfied with the NBC FMLoB.	percent	Customer Results - Customer Benefit	Over target	77.000000	67.000000	0.000000	67.000000	Semi-Annual		
Users will be granted access to the application within 3 business days of request	percent	Process and Activities - Cycle Time and Timeliness	Over target	99.000000	99.000000	100.000000	99.000000	Quarterly		
Production system is available 24/7/365, except during established periods of maintenance, pre-approved downtime, and downtime requested by the customer	percent	Technology - Reliability and Availability	Over target	99.00000	99.000000	99.500000	99.000000	Monthly		
Achievement of Service Level Agreement objectives	percent	Process and Activities - Cycle Time and Timeliness	Over target	98.000000	94.000000	99.760000	94.000000	Quarterly		